



STATE OF FLORIDA
DEPARTMENT OF CITRUS

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June 1, 2015

To All Citrus Fruit Dealers:

Please find attached an application for citrus fruit dealer and accompanying documentation to be completed and filed with the Florida Department of Citrus at least one month in advance of opening your business. **Please complete the application carefully.** There have been some changes to the input form that I hope will make it easier to use.

The citrus fruit dealer application is now available on the Department's website at <http://fdcgrower.com/2011/01/legal-forms-and-applications/> which can be used in place of the attached form. Assessment (tax) forms are also available on the website at <http://fdcgrower.com/2011/01/accounting-and-revenue-forms/> The forms can be completed but they cannot be submitted from the website.

Here are just a few reminders when completing the citrus fruit dealer application.

1. All licenses expire July 31, 2015 requiring applications, with accompanying documentation, **be filed by July 1, 2015 in order to allow time for processing and the ability to operate on August 1, 2015.** Failure to be licensed at time of operation could result in fines and/or closure.
2. Please read the instructions carefully and answer all questions, including the use of n/a where appropriate. **The application no longer requires notarization.**
3. The **\$25.00 license fee** is payable to the **Department of Agriculture** and will not be deposited until after July 15.
4. Questions concerning your **citrus fruit dealer bond** or **inspection fee bond** should be directed to Sherry Defoe, Division of Fruit & Vegetables @ 863-578-1947 or Sherry.Defoe@freshfromflorida.com .
5. Questions concerning **assessments, rates or the citrus excise assessment bond** should be directed to Kaye Parkins, Department of Citrus at 863-537-3979 or kparkins@citrus.myflorida.com
6. **Your license cannot be issued until a completed application and all supporting documentation (bonds, fee, etc.) have been received and processed. The filing of an application does not guarantee the issuance of a license.**

If you have any questions, please do not hesitate to contact me at 863-537-3956, by email at AWiggins@citrus.myflorida.com or by fax at 877-352-2487.

Sincerely,

Alice Wiggins
Administrative Asst - Legal

Maximize consumer demand for Florida citrus products to ensure the sustainability and economic well-being of the Florida citrus grower, the citrus industry and the State of Florida.

The Florida Department of Citrus is an Equal Opportunity Employer and Agency.